

## **Recreation & Sport for Persons with a Disability Funding Guidelines**

### **Overview**

The Recreation and Sport for Persons with a Disability Funding Program (RSPWD) administered by Recreation NL, is a strategic initiative supported by the provincial government's recreation and sport strategy, *Active Healthy Newfoundland and Labrador (2007)*. The program aims to increase support, remove barriers and develop actions to support individuals with physical disabilities to participate in recreation and compete in sport activities. This program is cost shared between the Federal Government, Sport Canada and the Government of Newfoundland and Labrador, Department of Tourism Culture Arts and Recreation through a bi-lateral agreement.

Funding is available to support the following:

- 1) Equipment
- 2) Travel Assistance
- 3) Recreation & Sport Development Projects/Initiatives
- 4) Instructor/Coach Training

Applications should focus on increasing the availability of recreation and sport programs, increasing physical activity levels of persons with physical disabilities, while bringing awareness to ALL individuals about opportunities that are available in recreation and sport in our province.

Organizations/groups are encouraged to partner with national and provincial organizations to further enhance and support their application. Some of these organizations/groups include the Canadian Paralympic Committee, Parasport Jumpstart, and other provincial/national sport organizations.

### **Funding Categories**

In order to support existing competitive sport opportunities and to increase participation in recreation and sport programs for persons with disabilities the following areas of funding have been established:

- 1) Equipment Program** – supports high performance/elite athletes and teams to attain the proper training equipment to perform to the best of the athlete's potential. Support communities and schools to obtain inclusive recreation equipment to allow all students to fully participate in recreational activities.

- 2) Travel Assistance** – supports high performance/elite athletes and teams to compete provincially, regionally, nationally and internationally at various sporting events and training camps.
- 3) Recreation and Sport Development Initiative/Project** – provides supports for organizations/groups in the areas of transportation for on-going programs, training/personnel supports such as honorariums to support volunteers, training supports for referees, coaches, and classifiers and purchasing equipment to develop and implement recreation and sport programs.
- 4) Instructor/Coach Training** – supports parasport instructors and coaches to advance their training and professional development. At this time, the (RSPWD) Initiative will only fund training that takes place within the province or virtually.

### **Who Can Apply?**

- Not for Profit Sport Organizations (PSO's)
- Municipalities, recreation departments/commissions
- Non-profit organizations/community groups
- Schools

Applicants must be recognized as a member in good standing with Recreation NL, School Sports NL, Sport NL or Parasport NL. Applications will not be accepted from for-profit organizations/businesses

### **Application Deadline**

Applicants are invited to apply on an on-going basis. The deadline for applications is October 25<sup>th</sup>, 2024 and February 21<sup>st</sup>, 2025.

### **How Are Applications Assessed?**

Applications will be reviewed to determine if they meet the eligibility requirements as outlined below. The amount of funding is set annually and will be allocated based on the total amount of funding available.

When preparing to submit your application please ensure the applications incorporate the following:

- List partnerships and collaborations with other organizations/groups (where required). Please note any opportunity to leverage funds from other groups.

- List all partnerships and collaborations with municipalities/organizations/groups to support competitive athletes to become high performance/elite athletes.
- Demonstrate how the request increases physical activity opportunities.
- Meet eligibility requirements as outlined below.
- Clear breakdown and allocation of budgetary items.

### **How are applicant notified and payments processed?**

ALL applicants will be notified of the outcome of their application in writing from Recreation NL. If approved, the applicant will be notified by e-mail and a formal letter and cheque in the amount approved to the applicant will be mailed.

### **What Are Reporting Requirements?**

Upon conclusion of the event, a follow up report must be completed no later than 30 days after the program/activity is completed. The final report must be completed in order for the organization/group to be considered for future funding. The final report should be submitted to Megan Dagg at [megandagg@recreationnl.com](mailto:megandagg@recreationnl.com)

### **Where Can I Find the Application?**

The guidelines and application can be found on the Recreation NL website at [www.recreationnl.com](http://www.recreationnl.com) under “Programs and Events” and “Recreation & Sport for Persons with a Disability” on the top menu. You may also request a copy from [megandagg@recreationnl.com](mailto:megandagg@recreationnl.com) or by calling (709) 729-0980.

*This funding is possible as a result of the Government of Newfoundland and Labrador’s collaboration with the Federal Government (Sport Canada) in signing a bilateral agreement to provide increased opportunities for sport and recreation for persons with a disability.*

**Recreation & Sport for Persons with a Disability Funding Application**  
Application Deadlines: October 25<sup>th</sup>, 2024, February 21<sup>st</sup>, 2025.

**Note: All applicants must complete Sections 1, 2, 7 and 8.**

<b>SECTION 1: General Information</b>	
Group/Community Name:	
Contact Name:	Title/Position:
Group's Permanent Mailing Address:	
Town/City:	Postal Code:
Telephone Number:	
Email (mandatory to include):	

<b>SECTION 2: About Your Group</b>
What is the mission/vision of your group?
How many communities does your group serve? _____
How many people does your group affect directly? Please be as specific as possible. (i.e., number of team members or community members). _____
Please specify the gender/gender identity breakdown of your group: Males: _____ Females: _____ Other: _____



### Equipment Category

Maximum Awarded: \$3,000 per group/community

#### **SECTION 3: Equipment Information**

##### **Eligibility Criteria:**

- Specific parasport equipment and assistive devices such as ramps, wheelchairs, balls, referee kits, hand cycles, etc.
- Inclusive recreation equipment such as hippocamps and GRIT chairs.
- Inclusive playground equipment that is CSA approved.
- There will be a consideration for other training items that may be needed to support the participant's skill development within their sport.
- Participants in the age range of 15 – 45. There may be some consideration of athletes outside of this range.

Type of Equipment:

Is there more than one supplier for this equipment?  Yes  No

**If yes, please provide 3 quotes for the equipment with the application**

If there are no suppliers and equipment is being custom built, please provide list of materials and the builder of the equipment.

Why do you need this equipment?

What will you use the equipment for?

How many people will use the piece of equipment?

Where do you offer the activities associated with the equipment you plan to purchase?

If purchasing the equipment, where will it be stored?



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What is the sustainability plan for the piece of equipment? Will this piece of equipment be used for the long-term? What is the transferability of the equipment from one athlete to another?

**Please complete this chart.**

Equipment	Unit Cost	Total Cost	Amount requested
		Total:	Total:

**Please Note:** Once your organization is finished with a piece of equipment, please reach out to other organizations to see who is in need of equipment. There are many individuals in this province who do not have access to equipment so please pay it forward if you no longer have use for equipment.



## Travel Assistance Category

Amount awarded depends on distance travelled and location of event.

### SECTION 4: Travel Information

#### Eligibility Criteria:

- Travel for Competition Events Ontario and East - \$200 per athlete and sport assistant to a max of \$2,000 per group.
- Travel for Competition Events West of Ontario - \$250 per athlete and sport assistant to a max of \$2,500 per group.
- Travel for Competition/Training Events within NL – Up to \$100.00 per athlete and sport assistant to a maximum of \$1,000.00 per group. Driving distance to attend the event must be 100km or more from participant's home location.

Distance	Cost/athlete/sport assistant	Maximum/team
100-200km	\$20	\$200
201-400km	\$40	\$400
401-600km	\$60	\$600
601-800km	\$80	\$800
801+km	\$100	\$1000

- Travel for Training/Developmental Camps - Funded to a maximum of \$200 per athlete and sport assistant to a max of once per year.
- Atlantic, Eastern or National championships recognized by the National Sport Organization.
- Provincial sanctioned events.
- Inter-provincial invitational competitions or training events, which provide competitive opportunities that, could not be otherwise obtained in the Province.
- National/provincial team talent identification or developmental camps.
- Participants that range from 15 – 45. There may be some consideration of athletes outside of this range if they are invited to attend a training camp or are endorsed by a National sport governing body.
- Sport assistants that are **ESSENTIAL** in order for an individual to compete in the activity are eligible for funding support (i.e.: Boccia Class 1 participants, disabled skiing, etc.).



### Non-Eligibility Criteria:

- Coaches, managers, timekeepers, classifiers, referees, care-givers/parents.
- Other items that do not support the objectives of this funding program.

### Policies as Per the Travel Assistance Program

Participants/groups receiving financial support under the Travel Assistance Program must provide Recreation NL with a summary of the event within 30 days of the events completion date. A summary reporting form will be made available to those who are successful in receiving funding.

This funding program is assessed based on the information provided. If the size of a group reduces after submission to the Recreation NL office, that group/PSO must advise of that change immediately. Grants are assessed per participant; thus, any change may result in a change in the grant amount.

As per the Travel Assistance Program, the funding **MUST** be distributed evenly (regardless of financial or geographical situation) to each participant. **Money is distributed to the approved applicant only** and participants **MUST** be informed in writing of the financial contribution towards their travel expenses from the Department of Tourism Culture Tourism Arts and Recreation and Sport Canada bi-lateral funding.

At no time is the Provincial Sport Organization under which the participants are represented, permitted to retain any portion of the Travel Subsidy grant for administrative costs. All funds are to be distributed to the participants to offset the cost of travel to their competitive event.

Name of Event:

Location of Event:

Date of Event:





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Event	Number of Athletes	Number of Sport Assistants	Total Number of People Travelling	Amount requested
				<b>Total:</b>

Name of Athlete	Age of Athlete	Name of Sport Assistant	Sport Classification (i.e.: T/F11-13: Visual Impairment)

Please Note: Funding will be considered under special circumstances for equipment travel needs. The Grant Review Committee will consider applicants needs on a case-by-case basis. Please provide a quote for the cost of travelling with equipment with the grant application.



### Recreation and Sport Development Initiative/Project Category

Maximum Awarded: \$1,000 per group/community

#### SECTION 5: Development Initiative/Project Information

##### Eligibility Criteria:

- Community Programs such as after school para-swim programs, summer inclusive camps, Boccia Ball programs, and active start program.
- Programs **MUST** be ongoing (at least once a week for 6 weeks)
- Inclusive and assistive equipment such as ramps, wheelchairs, boccia balls, referee kits, hand cycles, sit skis, sledges, etc.
- Consideration will be given to communities who apply that have a small number of participants with disabilities but that incorporate able-bodied participants and other individuals with disabilities within the program.
- Funding (maximum of \$600.00) can be used for one-on-one support or low ratio (1:2, 1:3) support for a participant(s) to attend an on-going recreational program. **Please provide details of the support needed in the program description below.**
- Rental fees (maximum of \$200.00) will be considered.
- Honorarium (maximum of \$100.00) for leaders running the program.
- Transportation costs for a person with a disability to attend a recreation/sport program will be considered (i.e.: wheelchair accessible taxi, wheelchair accessible bus).

##### Non-Eligibility Criteria:

- Personnel - Coaches, managers, time-keepers, and referees
- Equipment - Jerseys, t-shirts, playground equipment, building infrastructure, etc.
- Registration fees
- Other items that do not support the objectives of this funding program.

Name of Initiative/Project:

Location of Initiative/Project:

Project Start Date:

Project End Date:



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Please provide an overall description of your recreation and/or sport program (i.e.: frequency, duration, number of individuals involved with a physical disability/visual impairment, location, etc.).

How will your organization/group and your community benefit from this program?



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Budgetary Items	Details	Total Cost	Amount requested
Equipment			
Honorarium			
Rental Fees			
Personnel			
Transportation			
Miscellaneous: Please describe			
		Total:	Total:

## Instructor/Coach Training Category

Maximum Awarded: 50% of total expense

### SECTION 6: Instructor/Coach Training Information

#### Eligibility Criteria:

- Funding awarded will be up to a maximum of 50% of total estimated expense
- Instructors/Coaches can only receive funding once per year (not within 12 months of another successful application)
- Funding is available for National Coaching Certification Program (NCCP) courses, non-NCCP courses, certification and professional development that is focused in parasport
- Applicants must be endorsed by a Provincial Sport Organization, the Recreation and Sport for Persons with a Disability Initiative or Parasport Newfoundland and Labrador
- Instructors/Coaches are encouraged to apply for other means of funding/assistance
- Successful applicants must submit report after completion of training course, including financial breakdown associated with the course and receipts for expenses
- Successful applicants will receive awarded funding once the training is complete and the final report and receipts have been submitted

Title of Training:

Location of Training:

Training Start Date:

Training End Date:

Is this training recognized by the NCCP?  Yes  No

**Please Note:** At this time, the Recreation and Sport for Persons with a Disability Initiative will only fund training that takes place within the province or virtually.



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Description of training and why it is needed:

Estimated Expenses				
Airfare	Accommodations	Registration Fees	Meals	Other (e.g. land transportation)
\$	\$	\$	\$	\$
<b>Total Amount Requested:</b>				\$

Estimated Revenues		
Provincial Sport Organization Support	Club Support	Other
\$	\$	\$
<b>Total Estimated Revenue:</b>		\$



## SECTION 7: Authorization

I certify that to my knowledge, the information provided in this grant application is accurate and complete and is endorsed by the organization/group that I represent and that I am authorized to enter into funding agreement on behalf of my sport organization. I certify that my organization/group meets the basic eligibility criteria referenced in this application/guidelines document. I also certify that if successful for funding my organization/group will abide by all terms and conditions herein which will form the agreement between the parties involved.

If funded I agree to:

- 1) Use the funding only for the purposes outlined in the original application
- 2) Submit a final report within 30 days after completion of the activity. I acknowledge that failure to submit a final report will result in my organization/group being ineligible to receive future funding.
- 3) Acknowledge Recreation NL's contribution to this project where appropriate.
- 4) Return any funds that are not used for the purposes outlined in the application.

Give Recreation NL the ability to use this information for communication purposes.

Name of signing authority (please print):

Title/Position:

Email:

If application is emailed, typing the name below will satisfy the signature requirement.

\_\_\_\_\_  
Signature of Signing Authority

\_\_\_\_\_  
Date

<b>SECTION 8: Additional Information</b>
Have you received funding from other sources that will support this application? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:
Are you working with additional partners: <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:
Other Information:

**Please submit this application to:  
Recreation NL  
1296A Kenmount Road  
Paradise, NL A1L 1N3  
Email: Megan Dagg [megandagg@recreationnl.com](mailto:megandagg@recreationnl.com)**